



Colby College - Student Government Association
Administrative Chair Report
October, 2022

Name	Position	Email
Alexandra Gillespie	Administrative Chair	aggill25@colby.edu

October Goals
<ul style="list-style-type: none">- Get the last of the class years' office hours scheduled- Appoint non-SGA members to committees- Get the remaining phone numbers for the contact list (liaisons)- Keep brainstorming ideas for the Working Group- Figure out what the Judiciary Committee is and how it runs- Get the minutes and bios posted on the website

October Accomplishments
<ul style="list-style-type: none">- Finalized office hours- Finalized committees- Finalized contact information- Collected photos and bios- Figured out how to use the p-card and successfully paid a photographer

November Goals
<ul style="list-style-type: none">- Support Prom Committee via School Spirit working group- Begin working with new co-Working Group leader- Figure out who's running admissions committee

Questions or concerns? Please provide feedback to these members using [this link](#). This form will be checked weekly and they will get back to you as soon as possible.

Electronic Signature from member(s):

Alexandra Gillespie, SGA Administrative Chair